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The European University of the Seas (SEA-EU) at Kiel University (CAU)
Kobold-Str. 4, 24118 Kiel, Germany

SEA-EU Seed Funding

Travel grants to foster collaboration of early-career researchers & lecturers

Rules of the Call

1. Purpose of the Call

Within the first phase of implementation of the of "European University of the Seas" alliance (SEA-EU) (Oct 2019 – Nov 2022) and under the leadership of the University of Cádiz (Spain), and together with the partner universities of Western Brittany (Brest, France), Gdańsk (Poland), Split (Croatia) and Malta, Kiel University (CAU) plans to strengthen links between education and research across the alliance.

The SEA-EU@CAU Project Office invites applications from early-career researchers and lecturers of CAU for projects that aim to establish or strengthen research and/or teaching collaborations between SEA-EU partner universities. Travel grants to support these projects will be provided. Travels are to be completed within the winter semester 22/23, that is, end no later than 31 March 2023.

2. Eligible applicants

Eligible **main CAU applicants** are early-career academic staff (wissenschaftliche Mitarbeiter:innen) with an **employment contract from Kiel University** for the duration of the proposed project and who are eligible for services of the Graduiertenzentrum and/or of the Postdoc-Zentrum.

CAU co-applicant(s) are optional. They need not be early-career staff members.

The applicant will implement the project in collaboration with a minimum of one researcher/lecturer employed by the other five above-mentioned SEA-EU partner universities. They need not be early-career staff members. Projects that include more than one of the above-mentioned partner universities, and additionally any of the new SEA-EU partners are highly welcomed.





The applicant must ensure that approval and consent of their supervisor has been obtained to conduct the project, especially if additional costs have to be covered to ensure the success of the project (please specify in the sections 3 or 5 of the application).

3. Eligible funding

A maximum of €3000 will be awarded once-off per project.

Only the following activities are eligible for funding:

- Travel of the main applicant (CAU early-career staff) to SEA-EU Partner Universities.

Special Clause: Travels under this category that are guaranteed to be completed by 20 Nov 2022 can be applied for on-top (i.e. will not count towards the max. €3000 award). Condition: Completed travel claims **must** be submitted by 23 Nov 2022 (WinTrip). No exceptions! Failure to adhere to the above-mentioned deadlines will result in these travels not being eligible for reimbursement.

Compliance to CAU's rules for business travels is expected:

<https://www.reisen.uni-kiel.de/en/information/reimbursement-amounts-and-scope>

- Travel of SEA-EU Partner co-applicants to Kiel

Compliance to CAU's rules for reimbursement of external staff is expected:

<https://www.reisen.uni-kiel.de/en/information/reimbursing-travel-expenses-to-external-staff/reimbursing-travel-expenses-to-external-staff>

- Hiring of student/research assistant(s) at CAU

Compliance to CAU's rules for hiring student/research assistant(s) is expected:

<https://www.uni-kiel.de/personal/de/informationsangebot/allgemein>

While the duration of travel is not stipulated, they ought to be kept reasonable and in line with the aim of the underlying project. Please also consider holding some virtual meetings. All travel activities must be completed no later than 31 March 2023.



4. Application Submission

A complete application will consist of the following documents:

- Completed and signed application form
- Individual signed letter(s) of commitment from each SEA-EU partner academic staff which are available for download at <https://sea-eu.org/cau-seed-funding/>

These must be submitted by 30 September 2022 to the SEA-EU@CAU Project Office (jdurgadoo@uv.uni-kiel.de).

An application submitted shall constitute an acceptance of the Rules of the Call.

5. Evaluation

Applications will be formally assessed by the SEA-EU@CAU Project Office and by the heads of the Service Centre for Academic and International Affairs of CAU using the following criteria:

- Quality of the intended work
- Overall anticipated impact and outcome
- Quality of the corporation within the SEA-EU Alliance
- Feasibility of the timeline and budget requested

6. Dissemination & Report

The SEA-EU@CAU Project Office may engage in communication of results (e.g. on social media, website, etc). For this, the main CAU applicant commit to supply the SEA-EU@CAU Project Office by 31 Oct 2022 with a brief abstract (10 sentences) as well as a key visual that best represent the project. Further instructions will be given.

A final report of activities undertaken (2-3 pages) is expected by the main CAU applicant within 4 weeks after the completion of the project, but no later than 28 Apr 2023.



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7. Deadlines and Timeline

- 30 Sep 2022 Deadline for application
- 05 Oct 2022 Main CAU applicants receive acknowledgement of application
- 21 Oct 2022 Evaluation deadline
- 24 Oct 2022 Acceptance notification sent to main applicants
- 31 Oct 2022 Main applicants to accept and confirm the award; and send a brief abstract
- 01 Nov 2022 Earliest start of projects
- 31 Mar 2023 Latest end of projects
- 28 Apr 2023 Latest delivery of reports on projects

